## INDIAN INSTITUTE OF TECHNOLOGY BOMBAY TRAVELLING ALLOWANCE BILL

(at new rates 6th cpc)

To be filled by Admn. Section Sr. No. of TA Inward Register Date of Receipt

NAME:				DESIGNATION: Sa			alary Code:				
rade	Pay: Rs.										
mount o	of Advance d	lrawn, if	any	: Rs							
Certified that I was on tour from				(dt.) to			(dt.) for the purpose of				
								and that I traveled			
	s and mode of o		e as in	dicated b	elow:						
Departure			Arriva	1	Mode of Journey Rail Road/Rail/ Bus		Class of Journey Air/Rail/ Bus	PNR No.(if applicable)	Fare in	Train/ Flight N	
Place	Date & Time	Place	Place Date								
			+								
. Details o	of Local Convey	ance char	ges inc	curred:							
Date	Station	Place v	risited/	Traveled	Distance	Distance Mode Ta		Fare in Rs.	Remarks		
		From		То							
. Hotels/C	Guest House cha	arges incu	rred ( <u>I</u>	Bills to be	e enclosed):						
Statio	on Name of	Hotel Pe	Period of Stay		No. of Days		le of travel axi/Auto	Expenses in Rs.	Remarks		
		Fre	om 7	Го							
			•								

Sr. No.	Date	Bill Details	Amount in Rs.	Sr. No.	Date	Bill Details		Amount in Rs	
5.	Further pa	articulars required t	o be furnished						
a	i) Whether the days o	er you availed of Sat of halt? ii) If yes, ple	turday,Sunday & holic ase give details about	lays or any lea	ave during ad date:				
b			e borne by IIT Bon ire Budget Head. if ap		ead:				
5. Sum	mary of Clain	ned Amount : in Rs.		To be comple	eted by the	Official	To be fill	led by Office	
i	(a) Fare								
	(b) Conveya								
	(c)Hotel/Acc	ges							
		arding Charges	:						
	(e) Other cla	ims (details to be fu	Total						
ii	Less-Advanc	e Taken on dt.:	iotai						
••	LC33.7 Id Valle		Amount						
			Signature o	f the claiman	t				
				ntersigned					
			DIRECTOR/DEAN (	R & D) / REG	ISTRAR/ H	I.O.D.			
			Forwarded herewit	h T.A. Claim f	or necessar	y action			
Fo : Acc	ounts Section							Admn.	
		1							
			-						

Disallowed / Added Rs.

for Rs.

(Audit)

Passed

Asstt. Registrar (F & A)

Asstt. Registrar